

Providing short term planning capacity support to Chorley Council

Due to a resourcing gap within Chorley Council, we were commissioned to work alongside the Council to provide short term support during a period of high volumes of applications.

What we did

Our team processed a range of minor applications on behalf of the client based at the client's office and by working remotely. The support was offered on a secondment basis for a period of 6 months and the initial contract has led to a further 2 contracts (with subsequent extensions).

The list of services provided included:

We provided the full range of Development Management services while in post and provided in particular the following services when determining applications:

- > Familiarisation with the proposal, planning history, planning policy framework
- > Site visits
- > Assessments of consultees and third party
- > Negotiation with applicant to add value to proposals
- > Preparation of delegated / committee reports with recommendations and list of planning conditions

The outcome

As a result, the Council maintained capacity and expertise in the team to ensure high workloads of applications were processed to meet KPI's and high quality capacity solution provided at short notice.



Capita was very knowledgeable and adapted quickly to the job, learning new policies and methods of working with ease.

There was a good balance in terms of asking for advice from senior staff but not bombarding them as well as always presented potential solutions to issues.

Caron Taylor - Principal Planner
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